



Please enclose your current CV with this application form, including your employment history, education and professional qualifications as a minimum.

As you complete this form, please feel free to enlarge any boxes if your answer requires more space.

Section 1: Personal Details		
Surname:		Title:
First Name(s):	Please indicate the name you are generally called by:	
Address:		
Postcode:		
Contact no:	Daytime:	Evening:
Email:		
Employment Status:	Do you have the right to live and work in the UK without a visa? (WSCF does not have the ability to offer work visas)	YES / NO



Section 2: Current Situation

Please provide the following information about your current or most recent employment.

Job/Role Title:

Date you started:

Name of Employer:

Employer Address:

Please describe your role and areas of responsibility:

Reason for seeking to leave your current employment:

If you have already left, please provide the date.



Section 3: Education and Training

Please provide details of where you received your education and training and when it took place:

Section 4: Your personal statement

Having looked at the job description, please explain why you consider yourself suitable for this role. Please provide a personal statement including:

- How you meet the criteria as described
- How your previous experience has prepared you for this role.
- Why you are making this application at this time

We suggest approx. 500 words:

Section 5: Qualifications

Please provide details of what qualifications you hold and when you gained them:



Section 6: References

Please give details of 2 referees who know you well, including an employer and excluding close relatives.
Please indicate if you would prefer a referee NOT to be contacted prior to interview.

Referee 1 – Current or Previous Employer

Title/Name		Role/Relationship:
Address		
Contact no		Email:

Referee 2– Someone else who knows you well

Title/Name		Role/Relationship:
Address		
Contact no		Email:



Section 7: Declaration

I declare that all the information given in this application is accurate and complete to the best of my knowledge. I understand that if any information I have provided is found to be untrue any offer may be withdrawn or any contract of employment may be terminated.

I consent to West Street Christian Fellowship processing the information detailed in this application form for the purposes of this appointment procedure, conditional upon West Street Christian Fellowship complying with the Data Protection Act 1998 and General Data Protection Regulations 2018.

As this position involves substantial contact with children, young people and vulnerable adults, I understand that any job offer will be subject to an enhanced DBS (Disclosure and Barring Service) check and the completion of a Self-Declaration Form before the post can be confirmed.

I understand that because of the nature of the work involved in this post, it is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. This means that I am not entitled to withhold information about convictions which for other purposes are 'spent' under provisions of the Act. In the event of employment, failure to disclose such convictions could lead to disciplinary action being taken. I understand that West Street Christian Fellowship will treat any information I provide with the strictest confidence and it will be used solely in relation to this application.

Signature:

Date:

Thank you for taking the time to complete this application form.

Please submit your completed application form, along with an up-to-date CV to Ruth Grimshaw in the Maybury Centre.

If you have any queries about the application process please speak to our administrator on 01270-255337, who will either help you directly or put you in touch with someone who can. Alternatively please send an email to info@wscfchurch.com

All applications must be received by the deadline: 30th June 2024.